



**CLUBHOUSE**  
AFTER SCHOOL SPORTS AND ACADEMICS

## **2022 Super Summer Camp Registration Steps & Checklist**

- Step 1:** Click the (Register Now!) button on the summer camp tab on the website.
- Step 2:** Complete the online registration form AND submit \$100 registration payment at the end of the form.
- Step 3:** Visit the summer camp tab dropdown, click tab (paperwork) download the health forms, parent contract, parent contract signature page and auto-payment form.
- Step 4:** Once forms are completed, click the purple (Email Documents) button on the (paperwork) tab under the summer camp tab dropdown. Or you can email completed forms to [info@wvclubhouse.net](mailto:info@wvclubhouse.net).
- Step 5:** You will receive a confirmation email once forms are submitted.
- Step 6:** YOUR CHILD IS REGISTERED! 😊

### **\*\*REMINDER\*\***

Payment for each week is due every Friday if you are paying weekly!

You can log into your Tuition Express Portal to submit your weekly payment.

Campers will not be allowed to attend camp on Monday if payment is not received on the Friday prior.